

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
WEDNESDAY, MARCH 24, 2021
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

03/23/2021 BY FACSIMILE & EMAIL

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Thursday, February 18, 2021.
- Special Meeting Thursday, March 4, 2021.
- Special Meeting Tuesday, March 9, 2021. |
| 5:35 P.M.- 5:40 P.M. | 4. Discuss and/or Distribute the Following:
(a) Budget Summary for Eight (8) Months Ending February 2021.
(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
(c) Listing of Tenant Lease Billings for 2021.
{1} Update on Request made by Ram Design (Joulon) (Email dated December 22, 2020).
{2} Discuss/Consider Authorization for Board President to Execute Lease Agreement for Lots 7, 8, 15, and 16 b/t Ram Design, LLC (Joulon) and the Port of Iberia District.
(d) Listing of Boat Stall Tenant Lease Billings for 2021.
(e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:40 P.M.- 5:50 P.M. | 5. Discuss Findings & Recommendations from the Policies & Procedures Committee Meeting Held on Friday, February 26, 2021.
(a) Discuss and Review Listing Agreement Between Max J. Derbes, Inc. and the Port of Iberia for Marketing Vacant Port Properties.

(b) Discuss Adding Future Parcels. |
| 5:50 P.M.- 6:00 P.M. | 6. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., Regarding the Port of Iberia District's , 2021 Annual Insurance Renewals and Request for Proposals:
{1} (May 12, 2021 Renewal):
General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents. |

{2} (April 1, 2021 Renewal):
Flood Insurance; Workers Compensation.

- 6:00 P.M.- 6:05 P.M. 7. Report from Mr. Mickey Bellott, Royal Security Solutions, Inc. on:
- (a) Security Camera Locations on David Berard Road and Frank's International.
 - (b) Discuss/Consider Approval for a Partial Payment on Proposal Number 210117 Dated January 15, 2021, Regarding AC Powered Security Cameras with Solar Backup.
 - (c) Discuss/Consider Approval of Proposal Number 210322 Dated March 22, 2021 Regarding the Replacement of Security Cameras and Update Software at the POI Marina Area.
- 6:05 P.M.- 6:15 P.M. 8. Report from Mr. Gerald Gesser, Gesser Group, APC on:
- (a) Proposed Facility Inspection
 - {1} Discuss/Consider Gesser Group's Proposal.
 - (b) Port of Iberia Small Repairs Projects:
 - {1} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located on David Berard Road.
 - {2} Status Report for Utility Meters (Cleco, Lawco, Atmos, and Entergy).
 - {3} Discuss/Consider Queen City Plumbing's Inv. #27580.
 - {4} Discuss/Consider Gesser Group's Inv # 09-POI-SRP.
 - (c) Hurricane Laura & Delta Storm Damages
 - {1} Status Report of on Hurricane Laura Flood Damage.
 - {2} Status Report on Hurricanes Laura & Delta FEMA Applications.
 - {3} Discuss/Consider Gesser Group's Inv. #07-POI-HLSD.
- 6:15 P.M.- 6:35 P.M. 9. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:
- (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 - {1} Port Priority & Capital Outlay Spreadsheet.**
- Report from Mr. Austin Hebert of GIS Engineering on:**
- {1} **Drainage Update** SPN H.011928(324)
(Phase IV of SPN H.011928).
 - (a) Update on Status of Project.
 - {2} **Building B – POI West Yard SPN H.011928(325d) Crane & Ventilation Purchase & Installation**
(Phase Vd of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Acadiane'

- {3} **Building B - POI West Yard SPN H.011928(325a)
Electrical Construction**
(Phase Va of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Preferred Electric Application for Payment No. 7.

- {4} **Building B – POI West Yard SPN H.011928(325g)
Bay 5 Repairs and Renovations**
(Phase Vg of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Acadiane’ Renovations, Ltd. Application for Payment No. 8.
 - (c) Discuss/Consider Approval of Change Order No. 3.
 - (d) Discuss/Consider Approval of Partial Substantial Completion with Contingency.

- {5} **Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse**
(Phase Ve of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss / Consider Approval of Acadiane’ Renovations, Ltd. Application for Payment No. 4.
 - (c) Discuss/Consider Request for Approval of Change Order No. 3.
 - (d) Discuss/Consider the Approval of Partial Substantial Completion with Contingency.

- {6} **Building B – POI West Yard SPN H.011928(325b)
Concrete Construction (Bays 1-4)**
(Phase Vb of SPN H.011928).
 - (a) Update on Status of Project.

- {7} **Building B – POI West Yard SPN H.011928(325f)
Site Improvements**
(Phase Vf of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Garden City Construction Application for Payment Number 5 (Retainage).
 - (c) Clear Lien Certificate.

- {8} **Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation (Bays 1-4)**
(Phase Vc of SPN H.011928).
 - (a) Update on Status of Project.

- (b) Discuss/Consider Approval of Frisco Industrial Contractors, LLC Application for Payment Number 6.
- (c) Discuss/Consider Approval of Change Order No. 4.
- (d) Discuss/Consider Approval of Partial Substantial Completion with Contingency.

{9} Discuss/Approve GIS Engineering, LLC February Invoice No. 70005559 POI West Yard Expansion.

{10} Discuss/Consider Approval of a Quote Received from Commercial Signs dated February 3, 2021 Regarding the Seadrill Commercial Building Sign.

(b) Report from Port Attorney on:

{1} Status/Update on POI West Yard.

(c) Report from Executive Director on:

{1} Status/Update on POI West Yard.

6:35 P.M.- 6:55 P.M.

10. **Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:**

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

(b) Change of Scope Request Regarding SPN H.011756 Port Priority Port Improvements – Site Improvements at Tracts “K”, “L”, and “M” (POI Millennium Expansion Phase II Property Site).

{1} Expand SPN H.011756 to Include Improvements of Steel Bulkhead and Bankline Stabilization at Tracts “O” and “P” in the Vicinity of Tracts “K”, “L”, and “M”.

{2} Update on Engineering, Geotech, and Surveying for Improvements to Steel Bulkhead and Bankline Stabilization of Tracts “O” and “P” SPN H.011756 in the Vicinity of Tracts “K”, “L”, and “M” Contingent upon the LA DOTD Approval.

(c) AGMAC Project General Engineering and Consulting Services:

{1} Update on Status of AGMAC Project.

{2} AGMAC Port’s Maintenance Dredging Permit Update.

{3} Discuss/Approve GIS Engineering, LLC February Invoice No. 70005557 for General Engineering & Consulting Services.

(d) AGMAC Phase I Dredging Project:

{1} Project Update.

{2} AGMAC Dredging Project – Update on Permit LDNR and

- USACE.
- {3} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ **Shell Pipeline (Zydeco Pipeline)**
 - (a) Update on Pipeline Relocation.
 - ❖ **Boardwalk (Texas Gas)**
 - (a) Update on Pipeline Relocation.
 - ❖ **Kinder Morgan (Tennessee Gas)**
 - (a) Update on Pipeline Relocation.
 - (b) Discuss Email Dated March 15, 2021 from Mr. Rick Sellers, Sr., Land and Right of Way Agent, Kinder Morgan Regarding an Amendment of Right of Way Agreement between Tennessee Gas Pipeline Company, LLC and the Port of Iberia District.
 - ❖ **Energy Transfer**
 - (a) Update on Pipeline Matting.
 - {4} Survey and Right-of-Way Update.
 - ❖ Discuss/Consider Laperouse Abstract Company Letter Proposal dated March 18, 2021, Regarding Existing AGMAC Right-of-Ways.
 - {5} Discuss/Approve GIS Engineering, LLC February Invoice Number 70005558 for AGMAC Phase I Dredging Project.

6:55 P.M.- 7:00 P.M. 11. Report from Port Attorney on:

- (a) Update on Waterway Obstruction Channel P-2-B per Crosby Construction Services, Inc. Request for the Removal of Obstruction on the POI Millennium Expansion Phase I Property Site.
- (b) Update on Demand Letter Regarding Coastal Construction Repairs to Two (2) POI Bulkheads which were Damaged by Coastal Construction.

7:00 P.M.- 7:10 P.M. 12. Report from Executive Director on:

- (a) Appraisal of Omega Property.
- (b) Turner Industries Group, LLC.
- (c) Notice of Chapter 11 Bankruptcy Case Received by the POI.
- (d) Status Report on Proposed Plans for the Upgrade & Additional Footage to the Bulkhead for Prairie Contractors Asphalt Plant Site.
- (e) Executive Director’s Monthly Report.
- (f) Announcements.

***Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2021.

*** Ethics Training due by June 30, 2021.

7:10 P.M. 13. Adjournment.